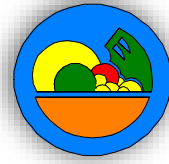




GREATER TZANEEN Municipality



VACANCY

Re-advertisement

The following position is being re-advertised and applicants are invited to apply.

BUDGET AND TREASURY DEPARTMENT

ACCOUNTANT (SALARIES) (Job Id NO. 3/2/2/003)

Salary: R559 645. 44 per annum (Job level 5)

The job purpose of Accountant is to provide an efficient payroll services records and accurate payment of salaries or wages to all employees.

Key performance areas: An Accountant must ensure that the daily work is done to satisfaction and to achieve the objectives of Council. He/she will be responsible for: ♦ Coordinate Payroll services ♦ Coordinate financial systems services ♦ Prepare annual salary budget. ♦ Administer the issuing of IRP5's ♦ Administer study bursaries ♦ Preparing of Working Papers for Annual Financial Statements ♦ Perform general administrative duties and ♦ Provide staff supervision.

Requirements: ● National Diploma in Accounting/ Financial Management or relevant qualification ● B Com Degree in Accounting or Financial Management and MFMP certificate will be an added advantage. Driver's license. Knowledge of Payday System. ● Three (03) years' relevant experience.

Applications on the compulsory prescribed application form and indemnity form (www.greatertzaneen.gov.za), a comprehensive CV and copies of certified certificates and ID copy should be addressed to: Municipal Manager, Greater Tzaneen Municipality, P.O. Box 24, TZANEEN, 0850

Fraudulent qualifications or documents will immediately disqualify any application. A candidate who canvasses any councillor and/or senior official for preference will be disqualified immediately from the selection process or from any appointment. Short-listed applicants will be screened for criminal records and /or any pending criminal cases.

Applicants who are not invited for an interview should regard their applications as unsuccessful. Council at all times reserves the right not to appoint.

Closing date 09 September 2022 at 15:00 Enquiries: Mrs H Maake (015) 307 8284/ 8006

Greater Tzaneen Municipality is an equal opportunity employer and as such will observe the requirements of the Employment Equity Act and its EE Plan.

MR D MHANGWANA – MUNICIPAL MANAGER